

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
COUNTY COURTROOM, SUITE 203
September 12, 2022
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

AGENDA

1. Judge Hurley: Call to order.
2. Judge Hurley: Prayer; Pledge of Allegiance.
3. Public Comments:
4. Judge Hurley:
 - A. Discussion concerning the decision in the June 27 Commissioners Court meeting offering two dental and vision plans, see attached.
 - B. Presentation by TAC representative and Ricks Insurance representative on their respective dental and vision plans.
 - C. Discussion and/or action regarding the selection of a dental and vision insurance plan to be offered to county employees.

5. Don Penny: Discuss and/or take appropriate action concerning personnel:
Samantha Jankowski: Existing Employee Evelyn Martinez
Position: Full-time Entry-level EMT
Pay Rate: \$13 hourly; \$120 uniform (benefits after 90 days)
Salary Budget Area: 041-400-430, 041-400-404, 041-400-489
Physical/Drug: Pending
Start Date: 09-12-2022
6. Daniella Martinez: Discuss and/or take appropriate action concerning personnel:
New Employee: Virginia Rodriguez, LVN
Position: Temporary, Part-time Covid Team
Pay Rate: \$35 hourly
Salary Budget Area: 012-487-404
Physical/Drug: N/A
Start Date: 09-02-2022
7. Daniella Martinez: Discuss and/or take appropriate action concerning the Atascosa County Juvenile Detention Center pre/Post Policy and Procedure adding Policy number 15.1 Mental Health Records.
8. Daniella Martinez: Discuss and/or take appropriate action concerning the Atascosa County Juvenile Detention Center contract and agreement for secure long-term residential service of juvenile offenders for the Atascosa Substance Abuse Program (A.S.A.P.).
9. Daniella Martinez: Discuss and/or take appropriate action concerning the Atascosa County Juvenile Detention Center Medical Director services agreement for the Atascosa Substance Abuse Program (A.S.A.P.).
10. Janice Ruple: A. Discuss and/or take appropriate action concerning approving workers for the November 8, 2022 election. See attached.
- B. Discuss and/or take appropriate action concerning approving the contract between Atascosa County and the following entities: Charlotte ISD, Somerset ISD, City of Jourdanton and City of Christine.
- C. Discuss and/or take appropriate action concerning approving notice of election to be posted in the Pleasanton Express newspaper.
11. Lisa Akers: Discuss and/or take appropriate action to give Judge Hurley and the Commissioners an end of year update on the Indigent Program for State fiscal year September 2021-August 2022.

12. Roger Garcia: Discuss and/or take appropriate action concerning personnel:
Existing Employee: Ashley Bragg
Position: Administrative Assistant
Pay Rate: Tier I, \$3,173.95 monthly
Salary Budget Area: 012-445-404
Physical/Drug: N/A
Start Date: 09-01-22
13. Roger Garcia: A. Discuss and/or take appropriate action concerning approving ARP funds to cover the cost of repair to the pneumatic telescoping mast for a command trailer. Cost repair is estimated at \$3,932.51, see attached.
- B. Discuss and/or take appropriate action concerning approving ARP funds to purchase two new generators from Northern Tools. The generators will serve as power supply units to two command and communications trailers operated by the FMO/OEM. Please see the attached sheet for data and specs. The cost is estimated to be \$3,200 each.
14. Britni Van Curan: Discuss and/or take appropriate action concerning approval of the Eichman Place Subdivision on Eichman Rd. in Pct. 2.
15. Laura Pawelek: Discuss and/or take appropriate action concerning approving publication of the August 2022 Treasurer's Report Order in the Pleasanton Express Newspaper and County website.
16. Diane Gonzales: Discuss and/or take appropriate action to approve the Commissioners Court minutes for June 2022.
17. Diane Gonzales: Discuss and/or take appropriate action concerning holding a Public Hearing for the County Archive Budget Plan for 2023. The notice was published in the local newspaper for one (1) week, being August 24, 2022, as prescribed by law. This plan is for the preservation and restoration of books and the continuation of the Tri-fold Project. The budgeted amount of the plan for 2023 is \$300,000.00. The plan is available for review in the County Clerk's office.
- A. Open Public Hearing
B. Close Public Hearing
18. Diane Gonzales: Discuss and/or take appropriate action concerning approval and adoption of the Archive Budget Plan for 2023 in the amount of \$300,000.00 as prescribed by the Local Government Code Section 118.025(g), ad was placed in the newspaper of local circulation on August 24, 2022.

19. Gregg Simmons: Discuss and/or take appropriate action concerning personnel:

New Employee: Larry Griego
Position: Custodian
Pay Rate: \$40,027.08 annually
Salary Budget Area: 012-460-402
Physical/Drug: Complete
Start Date: 09-12-2022

20. Sheriff Soward: Discuss and/or take appropriate action concerning personnel:

New Employee: Rebecca Perez
Position: Telecommunications Officer
Pay Rate: Tier II, \$43,062.61 annual; 40 flex; \$150 holiday; \$120 mo. uniform; 90 day
County probation; one year Agency probation
Salary Budget Area: 012-448-402
Physical/Drug: Complete
Start Date: 09-16-2022

New Employee: Stephanie Smith
Position: Deputy Sheriff
Pay Rate: Tier II, \$47,989.61 annual; 171 flux; \$175 holiday; \$120 mo. uniform; 90 day
County probation; one year agency probation
Salary Budget Area: 012-440-410
Physical/Drug: Complete
Start Date: 09-12-2022, 9:00 a.m.

New Employee: Jeremiah Sanchez
Position: Deputy Sheriff
Pay Rate: Tier II, \$47,989.61 annual; 171 flux; \$175 holiday; \$120 mo. uniform; 90 day
County probation; one year agency probation
Salary Budget Area: 012-440-410
Physical/Drug: Pending
Start Date: 09-21-2022

Existing Employee: Ronald Sanchez, Jr.
Position: Deputy Sheriff-Flex support
Pay Rate: \$49,989.11 annual; \$120 mo. uniform; 40 hours weekly
Salary Budget Area: 012-440-410
Physical/Drug: N/A
Start Date: 09-16-2022

Existing Employee: John Strause
Position: Patrol Sergeant
Pay Rate: \$51,719.59 annual; 171 flux; \$175 holiday; \$120 mo. uniform
Salary Budget Area: 012-440-410
Physical/Drug: N/A

Start Date: 09-01-2022
Existing Employee: Tzu-Chi Chia
Position: Sergeant Investigator
Pay Rate: \$57,020.26 annual; \$120 mo. uniform; 171 flux
Salary Budget Area: 012-440-410
Physical/Drug: N/A
Start Date: 09-15-2022

21. Sheriff Soward: Discuss and/or take appropriate action concerning approving additional ARP funds for the purchase of dishwasher warranty, softener and installation. Original purchase price of \$16,708.00 was previously approved. An additional amount of \$4,073.08 is needed. The total of \$20,781.08 includes demo, installation, electrical upgrade and water softener.
22. Com. Gillespie: Discuss and/or take appropriate action concerning issuing McCoy Water Supply Corporation a permit for a road bore located in Pct. 1 at 895 Old Adams Lane, Pleasanton, for Baldermor Compuzano.
23. Com. Knowlton: Discuss and/or take appropriate action concerning assigning a representative to manage the Atascosa County 2020 Census recount.
24. Tracy Barrera: Discuss and/or take appropriate action concerning approval to purchase equipment for hearing impaired individuals for the district courtroom. The quote from Listen Technologies is \$2,724.84 plus shipping costs and installation if applicable. If approved, this will be charged to Capital Outlay, Unanticipated Capital Need, 012-468-707.
25. Tracy Barrera: A. Discuss and/or take appropriate action to approve the funds that were dedicated for the 2022 Capital Outlay Expense of \$100,000.00 for the TRLA building upgrade to be undedicated for that purpose. If approved, discuss and/or take appropriate action to approve dedicating \$85,000.00 for Election Department needs and \$15,000.00 to Unanticipated Capital Need.
- B. Discuss and/or take appropriate action to approve the purchase of 36 VOTEC WelcomeVoter Kiosk (Laptops). The estimate from VOTEC for hardware, software, and hosting for 1 year is \$82,536.00. There is a 1-year hardware warranty included and the hardware warranty will be required to be purchased each year thereafter for an annual cost of approximately \$2,046.24. The annual support cost will be \$7,980.00 starting in year 2. This will be charged to Capital Outlay, 012-468-707.
26. Trent Rowell: Discuss and/or take action on Approval of Memorandum of Understanding between Children's Alliance of South Texas and Atascosa County pertaining to Information Technology Services and direct County Judge to sign.

27. Trent Rowell: A. Conduct Public Hearing on installing speed humps on N. 1st Street, Royal Oaks Subdivision, a county road located in Precinct 2, Atascosa County, Texas described by attached map, per the County's authority to regulate speed on county roads as described in Transportation Code 251.151.
1. Open Public Hearing
 2. Close Public Hearing
- B. Discuss and/or take action on installing speed humps on N. 1st Street, Royal Oaks Subdivision, a county road located in Precinct 2, Atascosa County, Texas described by attached map, per the County's authority to regulate speed on county road as described in Transportation Code 251.151.
28. Trent Rowell: Discuss and/or take action concerning approving and directing the County Judge to sign the Release of the Letter of Credit dated August 7, 2020, from Rio Bank covering road and drainage improvements for Maravillas West Subdivision Phase 1.
29. Trent Rowell: Discuss and/or take action on approval of a contract for creation of a school resource officer between Atascosa County Sherriff's Office and Our Lady of Grace Catholic Church and the Archdiocese of San Antonio.
30. Judge Hurley: Discuss and/or take appropriate action to declare September 12, 2022, as Judge Diana Bautista Day in Atascosa County and reading of proclamation.
31. Judge Hurley: Discuss and/or take appropriate action concerning adopting a resolution for the County donation in relation to the Texas Department of Agriculture Texans Feeding Texans: Home Delivered Meal Grant Program and authorize County Judge to sign. The resolution certifies that the county will make the 2023 budgeted donation of \$10,000.00 to Meals on Wheels-San Antonio to be used in Atascosa County during the 2023 fiscal year to provide meals to homebound elderly or disabled persons.
32. Judge Hurley: Discuss and/or take appropriate action concerning approving advertising for RFPs for repairs for the windows on the south side of the courthouse.
33. Judge Hurley: A. Hold public hearing on salaries, expenses, or allowances that are proposed to be increased for Elected County or Precinct Officers of Atascosa County for the 2023 Atascosa County Budget. The notice was published in the local newspaper for one (1) week, August 24, 2022. (Pursuant to Local Government Code, Section 152.013b)
1. Open Public Hearing
 2. Close Public Hearing

B. Discuss and/or take appropriate action to set the salaries, expenses, and allowances for Elected County or Precinct Officers of Atascosa County for the budget year beginning January 1, 2023 and ending on December 31, 2023. (Pursuant to Texas Local Government Code, Section 152.013a)

34. EXECUTIVE SESSION

The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code 551.071 to discuss personnel and other matters with the County Attorney's office.

35. OPEN SESSION

36. Judge Hurley: Discuss and/or take appropriate action concerning item(s) discussed in executive session.

37. Judge Hurley: Discuss and/or take appropriate action concerning the following 2022 budget line-item adjustments and / or budget amendments for the following: See attached.
Tracy Barrera:

Budget Line-Item Adjustments:

DEPT: County Attorney

Moving funds from:

012-404-623, Bond Premiums, \$500.00

To:

012-404-501, Office Supplies, \$500.00

DEPT: JP 4

Moving funds from:

012-432-628, Postage, \$1,000.00

012-432-710, Annual Longevity, \$1,000.00

To:

012-432-501, Office Supplies, \$2,000.00

DEPT: Court Expense

Moving funds from:

012-436-832, Autopsy & Toxicology, \$20,000.00

To:

012-436-840, CT Cost Interpreters, \$6,000.00

012-436-844, Court Appt Atty 218th, \$14,000.00

DEPT: Road & Bridge - PCT 4

Moving funds from:

024-400-506, Materials, \$25,000.00

024-400-601, Machine/Other Repairs, \$5,000.00

To:

024-400-503, Gas, Oil & Service Station, \$15,000.00
024-400-504, Batt/Tires/Machine/Repairs, \$10,000.00
024-400-611, Contract work/Machine Hire, \$5,000.00

DEPT: Juvenile Detention

Moving funds from:

039-400-625, Miscellaneous/Sundry, \$500.00

To:

039-400-624, Repairs, \$500.00

DEPT: EMS

Moving funds from:

041-400-404, Salary-OT, \$20,000.00

To:

041-400-503, Service Station Expense, \$20,000.00

DEPT: District Attorney

Moving funds from:

047-400-438, Salary, 7th Asst. DA, \$18,070.00

To:

047-400-504, Vehicle Maintenance, \$1,155.00
047-400-625, Miscellaneous, \$1,915.00
047-400-635, Machine Maintenance, \$15,000.00

DEPT: DA Chapter 59

Moving funds from:

098-400-625, Miscellaneous, \$2,000.00

To:

098-400-609, Training, \$2,000.00

DEPT: Juvenile Salaries & Services

Moving funds from:

067-400-627, Medical Expense, \$351.92

To:

067-400-638, Travel/Meals, \$351.92

DEPT: Juvenile State Aid

Moving funds from:

095-400-402, Salary, \$0.40
095-400-493, Social Security, \$675.27
095-400-491, Retirement, \$855.16
095-400-492, Insurance/Hospital, \$1,120.00

To:

095-400-645, Residential, \$2,650.83

DEPT: JJAEP

Moving funds from:

189-400-401, Salary, \$1,218.38

189-400-493, Social Security, \$350.83

189-400-491, Retirement, \$194.22

189-400-501, Office Supplies, \$293.69

To:


189-400-492, Insurance/Hospital, \$2,057.12

38. Judge Hurley: Discuss, review and take action to accept and/or approve any invoices and
Tracy Barrera: payroll.

39. Judge Hurley: Discuss, review and take action on reports submitted.
Tracy Barrera:

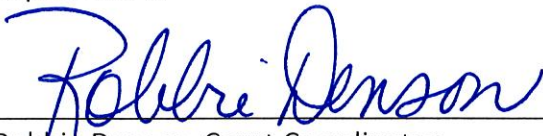
40. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).** Notice: The public hearings for the 2023 Atascosa County Proposed Budget and the Atascosa County Proposed Tax Rate will be held on September 26, 2022, at 9 a.m. in the Atascosa County Courthouse located at 1 Courthouse Circle Drive, Jourdanton, Texas 78026, the commissioners court meeting will be held in the County Courtroom. At the conclusion of the public hearings, the 2023 proposed budget and proposed tax rate will be considered for approval and adoption. Following the adjournment of today's meeting we will hold a small reception to honor the late Judge Diana Bautista. The next Regular Commissioners Court Meeting is set Monday, September 26.

41. Judge Hurley: Adjourn.



Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on Friday, September 9.



Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.